

February 10,2020

### Novel Coronavirus in China (4)

Dear valued customer,

KWE offices in China, that had extended the business resumption date in accordance with the guidance Chinese municipality provincial governments, has resumed part of operations since today. Please see updated status as following.

If you have any further questions or concerns, please do not hesitate to contact your account sales or sales office.

Status	Company / Branch
Open	Guangzhou
Open (Limited Operation)	Shanghai, Qingdao, Yantai, Beijing, Shenyang, Xi'an, Tianjin, Chengdu, Xiamen, Shenzhen, Dongguan
Closed (Application being processed)	Dalian, Suzhou, Xi'an (Logistics), Ningbo, Hangzhou, Nanjing, Hefei, Chongqing, Fuzhou, Zhongshan, Zhuhai,
Closed (Expected date: TBC)	Wuhan, Zhengzhou, Wuxi

- ※ The operation might be limited even in the resumed area due to the temporary manpower shortage.
- ※ This information might change due to further situation in China / announcement from Chinese governments.
- ※ Office Opening Situation in Hong Kong and Taiwan  
Hong Kong: Resumed on 29th Jan (Some of staff work from home until the situation improves.)  
Taiwan: Resumed on 30th Jan