

February 12,2020

### Novel Coronavirus in China (5)

Dear valued customer,

KWE offices in China has resumed part of operations since Feb.10<sup>th</sup>,2020.

Please see updated status as following as of today.

If you have any further questions or concerns, please do not hesitate to contact your account sales or sales office.

Status	Company / Branch
Open	Guangzhou
Open (Limited Operation)	Shanghai, Qingdao, Yantai, Beijing, Shenyang, Xi'an, Tiajn, Chengdu, Xiamen, Shenzhen, Dongguan, <u>Zhuhai</u> ,
Closed(Application being processed)	Dalian, Suzhou, Xi'an(Logistics), Ningbo, Hangzhou, Nanjing, Hefei, Chongqing, Fuzhou, Zhongshan,
Closed(Expected date:TBC)	Wuhan, Zhengzhou, Wuxi

※ **Updated point: Please see underlined part.**

※ The operation might be limited even in the resumed area due to the temporary manpower shortage.

※ This information might change due to further situation in China / announcement from Chinese governments.

※ Office Opening Situation in Hong Kong and Taiwan

Hong Kong: Resumed on 29th Jan (Some of staff work from home until the situation improves.)

Taiwan: Resumed on 30th Jan